

2022

Minimum Service Standards (MSS) for Ayurveda Aushadhalaya



Government of Nepal
Ministry of Health and Population
Department of Ayurveda and Alternative Medicine
Teku, Kathmandu



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Ayurveda Aushadhalaya Identification Sheet

Name of the Ayurveda Aushadhalaya, Address	
Assessment Date	
Assessed By	1.
	2.
	3.
Score of Section I: Governance and Management	
Score of Section II: Clinical Service Management	
Score of Section III: Support Service Management	
Overall MSS Score	
MSS Score Color Category	

Background

Introduction:

The constitution of Nepal has provisioned health as a fundamental right for all its citizens. The Public Health Service Act 2075 outlines basic health services to all for free. The mandate of providing the basic health care services primarily lies with the local government while Ministry of Health and Population is responsible in developing tools, standards and guidelines to ensure provision of quality basic health care services.

In the health system of Nepal, the Ayurveda Aushadhalaya is the first institutional contact point for service delivery. This institution is dedicated for the basic health service delivery envision in the basic health service (BHS) package of the government. There was felt need of development of the minimum service standards(MSS) for all level of the Ayurveda Health Facilities.

The MSS for Ayurveda Aushadhalaya is the readiness tool that sets in minimum set of standards to be fulfilled by the Ayurveda Aushadhalaya and to be able to provide the services that it claims to provide. Ayurveda Aushadhalaya can thrive to provide more than what has been enlisted in the MSS but it is crucial that they have first fulfilled the MSS requirements. The MSS is complementary to the existing quality improvement tools in the sense that it will ensure inputs in place before checking on the processes and outputs. It does not detail out how the services are to be provided which is basically the scope of Standard Treatment Protocols.

During the development of the MSS for Ayurveda Aushadhalaya, the framework was prepared with three basic components- governance and management, clinical service management and support service management. The development of MSS for Ayurveda Aushadhalaya is based the guidance of the Department of Ayurveda and Alternative Medicines. The following key documents were referred for the development of MSS:

- National Health Policy 2076
- National Ayurveda Health Policy, 2052
- Public Health Service Act, 2075
- Basic Health Service Package, 2075
- Governance (Management and Operation) Act, 2064
- Financial Procedure Regulation, 2064
- Nepal Health Service Regulation, 2055
- Civil Service Regulation, 2050
- Nepal Health Sector strategy 2015 -2020. Ministry of Health and Population, GoN.
- Quality Improvement Tool for Health Facility, 2074
- Implementation Guideline for Social Audit in Health Sector, 2070Revised 2073
- National Ayurveda Essential medicines
- Infrastructure and Standards Guideline for Quality Drug Manufacturing in Ayurveda Facilities,

2062

- Quality herbs storage guideline , 2076 -u'Of:t/Lo h18a'6L e08f/0f lbUbz{g, @)&^_
- Minimum Service Standards (MSS) Checklist to Identify the Gaps in Quality Improvement of Health Post, Curative Service Division, MoHP, GoN, 2075
- Minimum Service Standards (MSS) Checklist to Identify the Gaps in Quality Improvement of Primary, Secondary and Tertiary Hospitals, Quality Standards and Regulation Division, MoHP, GoN, 2075
- Ayurveda Hospitals Operation Standards and Guideline, MoHP/GoN, 2061
- Treatment Protocol for Ayurveda Hospital Level Part –I, DoA/WHO, 2005
- Treatment Protocol for Zonal Ayurveda Aushadhalaya Level Part –I, DoA/WHO, 2005
- Treatment Protocol for Ayurveda Aushadhalaya Level Part –I, DoA/WHO, 2005
- *Nagarik Aarogya Karyakram Sanchalan Nirdeshika*, 2076
- *Panchakarma antragat purbakarma sewa pradhan garne aayurved chikitsak aabam swasthekarmiharuko lagi tayar pariyeko talim tatha karyasanchalan margadarshan pustika*, 2075
- Guideline for Health Management Information System, Recording and Reporting, 2070
- Health care waste management guideline, 2014. Ministry of Health and Population. Government of Nepal

Scope of MSS for Ayurveda Aushadhalaya

The need of the standardization of the readiness of Ayurveda Aushadhalaya for service availability in the light of basic health care services steered MSS for Ayurveda Aushadhalaya with the major scope of assessment of the Ayurveda Aushadhalaya for the present status and gap analysis, development of action plans for improvement and evidence generation for result-based investment. It will also be a monitoring tool for Ministry of Health and Population and Department of Ayurveda and Alternative Medicine for assessing status of Ayurveda Aushadhalaya.

Development process

The development of the minimum service standards for the Ayurveda Aushadhalaya was led by Department of Ayurveda and Alternative Medicine and followed a consultative process among divisions/centers and practitioners.



Figure 1: Process of development of the MSS

First of all, a desk review of all the national policies, strategies, standards, protocols and tools on Ayurveda services were reviewed. Then a template for MSS was developed and shared in first planning and consultative meeting with identified experts from DoAA. The feedback was then incorporated and the template was filled with the information required for completion of tools. The first draft was then shared in the consultative workshop with experts from DoAA. After incorporating the feedback of experts in the workshop, a second draft was prepared. The second draft was presented in a second meeting with experts. The draft was approved for field testing with minor revisions. The revised second draft was used for field testing. For the field testing, Ayurveda Aushadalaya was visited and the tools were filled by the in-charges of the Aushadalaya after brief orientation regarding the tools. The appropriateness of technical components as well as feasibility of administration of the tools was assessed during the field testing. The feedbacks received from the in-charges were incorporated in the revised second draft and a final draft was prepared. In the final draft sharing meeting, the final draft, which included the feedback and comments from field testing was shared with the experts from DoAA. The final version of "MSS for Ayurveda Aushadalaya" was the product of the final draft sharing meeting. Another subsequent third meeting with identified experts from DoAA approved the completion of the document.

Organization of the standards

The overall service standards are categorized in three major sections: governance and management, clinical service management and support service management. There are a total 313 set of standards with total score of 351, out of which- 67 standards for measuring governance and management and score of 69 and this has weightage of 20%, 148 standards for measuring clinical service management and score of 174 and this has weightage of 60%, and 98 standards for measuring support service management and score of 108 and this has weightage of 20%. The sections and respective areas are enlisted below:

Section I: Governance and management

- 1.1 Governance
- 1.2 Organizational Management
- 1.3 Human Resource Management and Development
- 1.4 Financial Management
- 1.5 Medical Records and Information Management
- 1.6 Quality Management

Section II: Clinical Service Management

- 2.1 General Outpatient service (OPD)
- 2.2 Life style management and counseling Service
- 2.3 Abhyanga Service
- 2.4 Swedan Service
- 2.5 Bahiya Basti Service
- 2.6 Nasya Service
- 2.7 Shirodhara and other dhara karma service
- 2.8 Yoga and meditation Service
- 2.9 Dispensing service
- 2.10 Jestha Nagarik Swastha Prabardhan Service
- 2.11 Stanpayi Aamalai Dugdhavardhak Aushadhi Vitaran sathai prasuti ka lagi Service
- 2.12 Vidhyala Ayurveda Tatha Yog Sikhsha Karyakram
- 2.13 Naagarik Aarogya Karyakram

Section III Ayurveda Aushadhalaya Support Services

- 3.1 Instrument Sterilization
- 3.2 Laundry and Housekeeping
- 3.3 Power System
- 3.4 Water Supply
- 3.5 Healthcare Waste Management
- 3.6 Safety and Security

3.7 Transportation and Communication

3.8 Logistics Store

3.9 Ayurveda Medicine Store

How to use this Checklist?

The MSS for Ayurveda Aushadhalaya is primarily a self- assessment tool. Each standard has set of dimensions with one or more verification criteria which are assessed. The checklist enables Ayurveda Aushadhalaya to measure the existing situation through scoring and helps to identify the gap areas to be addressed through the development of the actions plans. This is a cyclical process of assessment, action plan development and follow-up of improvement from baseline. The key steps are as follows:

Group discussion

- Conduct a group discussion in your Ayurveda Aushadhalaya to see if the Ayurveda Aushadhalaya really meets the given standards under each section.

Filling the checklist

- Read each section carefully and if your Ayurveda Aushadhalaya meets the given standards, please score from 0 to 3 in the column of the score based on the maximum score for that standard
- For areas where there is indication of checking annex, please calculate the percentage and follow the scoring chart for scoring from 0 to 3
- Please use individual copies for each area wherever applicable so that there is least biasness in the assessment
- Complete this process for all the standards

Scoring the checklist

- In each section, add the total score and convert it into percentage.
- Add the scores of each sub-section and calculate the average of that section.

Validation of scoring

- External assessment from team designated with coordination of local, provincial and federal government and Department of Ayurveda and Alternative Medicines to validate the internal assessment of MSS and progress of the action plan in periodic basis.

Weightage of the sections and Overall MSS Score

After assessment of all the sections of the standards, for overall scoring, each section is then weighed. The section of the governance and management (Section I) is weighed in 20%, that of clinical service management (Section II) is weighed in 60% and that of support service management (Section III) is weighed in 20%. For example:

If Section I has the overall score of 80%, Section II has 60% and Section III has 80%; the overall score of the Ayurveda Aushadhalaya for MSS assessment is calculated as:

$$\text{Overall MSS Score} = (0.2 \times \text{Section I} + 0.6 \times \text{Section II} + 0.2 \times \text{Section III})\%$$

Overall MSS Score = $(0.2 \times 80\% + 0.6 \times 60\% + 0.2 \times 80\%)$

Overall MSS Score = 68%

Overall MSS Score and Color Coding

Being based on the overall MSS score (%) obtained, the color coding of the health facilities will be done as follows:

MSS overall score (%)	Color Code	
Less than 50	White	
50-70	Yellow	
70-85	Blue	
85-100	Green	

In the above example the overall MSS score is 68%, thus Ayurveda Aushadhalaya will be categorized in yellow color zone. It will be provided with the yellow flag as its color code for MSS score.

Tool for Minimum Service Standards for Ayurveda Aushadhalaya

Section I Governance and Management

Summary Sheet for Number of Standards and Scores of Section I

Area	Total Number of Standards	Total Score	Total Obtained Score (Percentage)
Governance	26	26	
Organizational Management	12	12	
Human Resource Management and Development	8	10	
Financial Management	7	7	
Medical Records and Information Management	7	7	
Quality Management	7	7	
Total	67	69	

Area	Code	Verification		
Governance	1.1			
Components		Standards	Obtained Score	Maximum Score
1.1.1 Management committee	1.1.1	Ayurveda Aushadhalaya Management Committee is formed based on the guidelines provided by Ministry of Health and Population (MoHP)/ Provincial Government/ Local Government		1
1.1.2 Capacity building of management committee	1.1.2	All management committee members have received an orientation on Ayurveda Aushadhalaya Management Committee Terms of Reference and functions		1
1.1.3 Availability of Ayurveda Aushadhalaya In-charge	1.1.3	Ayurveda Aushadhalaya In-charge position is fulfilled as per organogram		1
1.1.4 Functional Management Committee	1.1.4.1	Ayurveda Aushadhalaya Management Committee meetings called upon by member secretary / Ayurveda Aushadhalaya In-charge and headed by chairperson conducted as per guideline (at least once quarterly) and as per need		1
	1.1.4.2	Ayurveda Aushadhalaya Management Committee meetings have covered at least following agenda (See minutes of last meetings):		
	1.1.4.2.1	Ayurveda Aushadhalaya services availability		1
	1.1.4.2.2	Ayurveda Aushadhalaya services utilization and targets' e.g. service utilization by disadvantaged and marginalized groups, referrals		1
	1.1.4.2.3	Ayurveda Aushadhalaya's internal resource mobilization		1
	1.1.4.2.4	Patient rights issues e.g. patient facilities, analysis of complaints received, patient security		1
	1.1.4.2.5	Management issues- Human resource issues, security issues		1
	1.1.4.2.6	Infrastructure/ Equipment issues		1
	1.1.4.2.7	Coordination issues with local governance- rural municipality/ municipality, referral Ayurveda facilities, referral hospitals, provincial government, federal government, DoAA, MoHP		1
1.1.4.2.8	Review of decisions and recommendations of staff meeting and quality related meetings discussions		1	

1.1.5 Annual plan	1.1.5	Annual plan is approved by Ayurveda Aushadhalaya Management Committee before the commencement of the new fiscal year		1
1.1.6 Accountability	1.1.6.1	Updated citizens charter is displayed		1
	1.1.6.2	Notices of public concern are displayed publicly		1
	1.1.6.3	Complaint boxes are kept in a visible place and complains are regularly addressed		1
	1.1.6.4	Updated social map with catchment area and disadvantaged and marginalized population is available and displayed		1
	1.1.6.5	List of free Ayurvedic drugs publicly displayed with availability status		1
	1.1.6.6	Number of patients who received <i>purba pancha karma</i> displayed on notice board and updated quarterly		1
	1.1.6.7	Number of mothers who received <i>Satawari</i> displayed on notice board and updated quarterly		1
	1.1.6.8	List of schools provided with Ayurveda school health and Yoga and meditation program with number of participants is displayed on notice board and updated quarterly		1
	1.1.6.9	Age-wise list of the geriatric population provided with <i>Jestha Nagarikka lagi Swasthya Prabardhan Karyakram</i> is displayed on notice board and updated quarterly		1
1.1.7 Conduct social audit	1.1.7	Social audit is conducted for last fiscal year		1
1.1.8 Infrastructure of Ayurveda Aushadhalaya	1.1.8.1	Health facility has ownership of the land as per the guideline		1
	1.1.8.2	Health facility has its own building, constructed based on guideline		1
1.1.9 Community support to Ayurveda Aushadhalaya	1.1.9	There are need based staffs contracted in support of the local government resources in the Ayurveda Aushadhalaya		1
Standard 1.1		Total Obtained Score		26
		Percentage = (Total Obtained Score / 26)x 100		

Area	Code	Verification		
Organizational Management	1.2			
Components		Standards	Obtained Score	Maximum Score
1.2.1 Organizational structure	1.2.1	Updated organizational chart (organogram) with Ayurveda Aushadhalaya Management Committee members, Ayurveda Aushadhalaya staffs is displayed		1
1.2.2 Work division and delegation of authorities	1.2.2	Written delegation of authorities is maintained		1
1.2.3 Visible information for navigation	1.2.3	Name and number of the rooms written visibly as per services provided by Aushadhalaya		1
1.2.4 Queue maintenance	1.2.4	Ayurveda Aushadhalaya provides services on first come first serve basis with prioritization of emergency, elderly, persons with disability and pregnancy		1
1.2.5 Attendance	1.2.5	All staffs of Ayurveda Aushadhalaya maintain their attendance daily		1
1.2.6 Dress code for all staffs	1.2.6.1	All Ayurveda Aushadhalaya staffs have uniform / apron which is worn on duty		1
	1.2.6.2	All Ayurveda Aushadhalaya staffs carry personal ID cards when on duty		1
1.2.7 Maintaining effective team work environment	1.2.7.1	Staff meetings are conducted monthly		1
	1.2.7.2	Staff meetings cover the following agenda (see meeting minutes):		
	1.2.7.2.1	Capacity building of staffs		1
	1.2.7.2.2	Service coverage and utilization including recording and reporting		1
	1.2.7.2.3	Health promotional activities in the catchment area like school Ayurveda education program, Ayurveda health camps, Yoga and meditation services, geriatric services		1
1.2.8 Road connectivity	1.2.8	Ayurveda Aushadhalaya Management Committee coordinates for maintaining road connectivity of Ayurveda Aushadhalaya		1
Standard 1.2		Total Obtained Score		12
		Percentage = (Total Obtained Score / 12)x 100		

Area	Code	Verification		
Human Resource Management and Development	1.3			
Components		Standards	Obtained Score	Maximum Score
1.3.1 Personnel administration policy	1.3.1	Personnel administration guideline of for Ayurveda Aushadhalaya is available and practiced accordingly		1
1.3.2 Human resource records	1.3.2	Personal record file of all staffs including contract staffs are maintained and updated.		1
1.3.3 Staffing	1.3.3.1	Staffs available for service in Ayurveda Aushadhalaya as per organogram (See Annex 1.3a Organogram at the end of this standard)		3
	1.3.3.2	<i>Maag Akriti form</i> correspondence to fulfill vacant positions to concerned authority as per guideline		1
	1.3.3.3	Replacement staff is available to fulfill the position of the staffs on long leave like study leave		1
1.3.4 Job description	1.3.4	All staffs are given a job description when they are recruited/ posted to Ayurveda Aushadhalaya (permanent and contract staff)		1
1.3.5 Review of performance	1.3.5	<i>Karya Sampadan Mulyankan</i> of all staffs is done as per guideline		1
1.3.6 Motivating staff	1.3.6	Record keeping of trained staffs and identified training need for the staffs of Ayurveda Aushadhalaya is done		1
		Total Score		10
Standard 1.3		Percentage = Total Obtained Score / 10x 100		

Annex 1.3a Organogram of Ayurveda Aushadhalaya

S.No.	Cadre of health care workers	Required Number	Obtained Score	Maximum Score
1.	<i>Kaviraj</i>	1		1
2.	<i>Vaidhya</i>	1		1
3.	<i>Aushadhi kutuwa</i>	1		1
4.	<i>Karyalaya Sahayogi</i>	1		1
Total Obtained Score				4
Total Percentage = Total Obtained Score/ 4 x100				

Each row gets a score of 1 in each row if it is available otherwise 0.

Scoring Chart	
Total Percentage	Score
0-50	0
50-70	1
70-90	2
90-100	3
Score for Standard 1.3.3.1	

Area	Code	Verification		
Financial management	1.4			
Components		Standards	Obtained Score	Maximum Score
1.4.1 Formulation and approval annual work plan	1.4.1.1	An annual plan is developed incorporating revenue from government grants and program grants		1
	1.4.1.2	Annual plan also includes for mobilization of the resource support provided by other organizations and ayurveda aushadhalaya's internal income		1
1.4.2 Service fees	1.4.2.1	Basic health services (Ayurveda) are provided for free from Ayurveda Aushadhalaya		1
	1.4.2.2	If additional services other than basic health services, service fees are updated/fixed by Ayurveda Aushadhalaya Management Committee every year		1
1.4.3 Bank Account	1.4.3	Bank account of health facility is operated by joint signatures of Ayurveda Aushadhalaya Management Committee Chairperson and Health Facility In-charge or as per government guidelines.		1
1.4.4 Responding financial irregularities	1.4.4	Financial irregularities are responded within 35 days to the concerned authority		1
1.4.5 Inventory inspection	1.4.5	Inventory inspection is done once in a year and managed accordingly		1
Standard 1.4		Total Score		7
		Percentage = (Total Obtained Score / 7) x 100		

Area	Code	Verification		
Ayurveda Records and Information Management	1.5			
Components		Standards	Obtained Score	Maximum Score
1.5.1 Managing Ayurveda records	1.5.1.1	Users registration is done using the registers		1
	1.5.1.2	Referral records are kept using the standard form (Ayurveda reporting system) and register		1
1.5.2 Evidence generation and utilization	1.5.2.1	Monthly reports (Ayurveda reporting system) are shared to the central database		1
	1.5.2.2	Services utilization statistics are analyzed at least every quarter and discussed within staffs (Check last quarter status)		1
	1.5.2.3	Key statistics of service utilization from Ayurveda Aushadhalaya is displayed publicly		1
1.5.3 Focal person for information management	1.5.3.1	An assigned staff performs Ayurveda record keeping and reporting and is verified by Ayurveda Aushadhalaya in-charge		1
	1.5.3.2	In-charge of Ayurveda Aushadhalaya communicates with patients/users, their relatives, media and other stakeholders.		1
Standard 1.5		Total Score		7
		Percentage = (Total Obtained Score / 7)x100		

Area	Code	Verification		
Quality Management	1.6			
Components		Standards	Obtained Score	Maximum Score
1.6.1 Health Facility QI Committee	1.6.1.1	Ayurveda Aushadhalaya Management Committee functions as the QI Committee		1

	1.6.1.2	QI committee meetings are held at least once quarterly or as per need.		1
1.6.2 Address issues of social audit	1.6.2	The findings of social audit like client exit interview are shared in staff meeting		1
1.6.3 Assessing quality	1.6.3	Ayurveda Aushadhalaya is using MSS tool at least once quarterly		1
1.6.4 Planning to improving quality	1.6.4	Ayurveda Aushadhalaya has developed specific plans to improve quality based on the MSS assessment.		1
1.6.5 Implementing QI plan	1.6.5.1	Ayurveda Aushadhalaya has implemented the specific activities based on the MSS plan.		1
	1.6.5.2	Ayurveda Aushadhalaya has implemented specific activities based on gap analysis of MSS		1
Standard 1.6	Total Obtained Score			7
	Percentage = (Total Obtained Score/7) x 100			

Section II: Clinical Service Management Standards

Summary Sheet of Standards and Scores of Section II

Area	Total Number of Standards	Total Score	Total Obtained Score(Percentage)
General Outpatient service (OPD)	24	32	
Life style management and counseling Service	10	10	
<i>Abhyanga Service</i>	12	16	
<i>Swedan Service</i>	13	17	
<i>Bahiya Basti Service</i>	10	12	
<i>Nasya Service</i>	10	10	
<i>Shirodhara and other dhara karma service</i>	11	13	
Yoga and meditation Service	6	8	
Dispensing service	11	13	
<i>Jestha Nagarik Swastha Prabardhan Service</i>	10	10	
<i>Stanpayi Aamalai Dugdhvardhak Aushadhi Vitaran sathai prasuti ka lagi Service</i>	10	10	
<i>Vidhyala Ayurveda Tatha Yog Sikhsa Karyakram</i>	11	13	
<i>Naagarik Aarogya Karyakram</i>	10	10	
Total	148	174	

Area	Code	Verification		
General Outpatient service (OPD)	2.1			
Component		Standards	Obtained Score	Maximum Score
2.1.1 Time for patients	2.1.1.1	OPD is open from 10 am to 3 pm		1
2.1.2 Adequate Staffing	2.1.2	Staffs are available for the OPD services		1
2.1.3 Maintaining patient privacy	2.1.3	Patient privacy maintained with separate rooms/area, curtains hung, maintaining queuing of patients		1
2.1.4 Physical facilities	2.1.4.1	Separate area with adequate space for one health worker and patients is dedicated for OPD services		1
	2.1.4.2	Light and ventilation are adequately maintained		1
	2.1.4.3	Required furniture and supplies are available (See Annex 2.1a Furniture and Supplies for OPD Service)		3
2.1.5 Equipment, instrument and supplies	2.1.5	Equipment, instrument and supplies to carry out the OPD works are available and functioning (See Annex 2.1b Equipment, instrument and supplies for OPD Service)		3
2.1.6 Availability and use of the treatment protocol	2.1.6	Treatment protocol is available and used in the OPD		1
2.1.7 Duty rosters	2.1.7	Duty rosters of staffs are developed weekly and displayed in appropriate location		1
2.1.8 Common disease identification, treatment and referral	2.1.8.1	At least one of the staff is assigned and able (trained) to identify, treat the common diseases and refer when needed		1
	2.1.8.2	Minimum list of the common diseases that are identified, treated and referred as needed from the Ayurveda Aushadhalaya (See Annex 2.1c List of common diseases)		3
	2.1.8.3	Services like simple dressing, incision and drainage, clean wound suture are provided on outpatient basis and referred as required		1
2.1.9 Emergency conditions identification,	2.1.9.1	Emergency first aid is provided in the Ayurveda Aushadhalaya and referral to nearest health facility		1
	2.1.9.2	All staffs are able to provide CPR (Cardio-Pulmonary Resuscitation)		1

stabilization and referral	2.1.9.3	Minimum list of the common emergency situations identified, stabilized and referral as needed from the Ayurveda Aushadhalaya (See Annex 2.1d Minimum List of the emergency conditions identified, stabilized and referred)		3
2.1.10 Facilities for patients	2.1.10.1	Availability of waiting/registration space with sitting arrangement is available for at least 5-10 persons		1
	2.1.10.2	Safe drinking water is available in the waiting area throughout the day.		1
	2.1.10.3	There are 3 toilets with hand washing facilities (1 for males and 1 for females separate, 1 universal toilet)		1
	2.1.10.4	Hand washing facilities are available for patients		1
2.1.11 Recording and reporting	2.1.11	OPD register available in OPD, diagnosis recorded in standard forms and formats (<i>as per Ayu Form Ka</i>)		1
2.1.12 Infection prevention	2.1.12.1	Masks and gloves are available and used		1
	2.1.12.2	At least three color coded waste bins- one each red, blue and green- as per HCWM guideline (MoHP) are available and used		1
	2.1.12.3	Hand washing facility with running water and soap or hand sanitizer is available for health workers		1
	2.1.12.4	Chlorine solution is prepared and utilized for decontamination		1
Standard 2.1	Total Obtained Score			32
	Total Percentage (Total Obtained Score/32 x100)			

Annex 2.1a Furniture and Supplies for OPD Service

SN	Name	Required Quantity	Score
1.	Working desk/Table	1	
2.	Chairs / Stools	3	
3.	Bench/Chairs in waiting area	At least for 5 people	
4.	Examination bed with mattress	1	
5.	Pillow	1	
6.	Footstep	1	
7.	Bed sheet	2	
8.	Macintosh	2	
9.	Screen	1	
10.	Cupboard	1	
Total score			
Percentage = Total score/ 10x 100			

Each row gets a score of 1 in each row if is available otherwise 0

Scoring Chart	
Total Percentage	Score
0-50	0
50-70	1
70-85	2
85-100	3
Score for Standard 2.1.4.3.1	

Annex 2.1b Equipment, instrument and supplies for OPD Service

SN	Name	Required Quantity	Score
Available for each practitioner			
1.	Stethoscope	1 set	
2.	Sphygmomanometer (Mercury free)	1 set	
3.	Digital thermometer (Mercury free)	1 piece	
4.	Pulse oxymeter	1	
5.	Knee-jerk hammer	1	
6.	ENT set	1	
7.	Flashlight/ torch light	1	
8.	Stop watch/ Timer	1	
9.	Tuning fork	1	
10.	Proctoscope	As per need	
11.	Vaginal speculum	As per need	
12.	Hand sanitizer	1	
13.	Examination gloves	As per need	
14.	Sterile examination gloves	As per need	
15.	Examination lamp (1)	1	
16.	Disposable wooden tongue depressor	As per need	
17.	High efficiency masks	As per need	
18.	MUAC tape	1	
Available for each OPD rooms			
19.	Weighing scale –adult	1	
20.	Weighing scale –infant	1	
21.	Weighing scale –under-five (Salter or Secca scale)	1	
22.	Height/ length board	1	
23.	Snellen's chart	1	
24.	X-ray view box	1	
Total score			
Percentage = Total score/ 24 x 100			

Each row gets a score of 1 in each row if is available otherwise 0

Scoring Chart	
Total Percentage	Score
0-50	0
50-70	1
70-85	2
85-100	3
Score for Standard 2.1.5	

Annex 2.1c List of common diseases

S.No.	List of the common diseases (minimum) identified, treated and referred	Score
1	Jwar (Fever)	
2.1	Swash (Asthm and COAD)	
2.2	Kas (Coughing disorder)	
3	Amlapitta (APD)	
4.1	Atisar (Diarrhoea)	
4.2	Grahani (IBS./IBD., Ulcerative colitis., Crohn's disease. Sprue)	
4.3	Pravahika (Dysnetry)	
5	Udarroga (Abdominal disorder)	
6.1	Prameha	
6.2	Madhumeha (Diabetes mellitus)	
7.1	Kosthashrita kamala (Non obstructive jaundice)	
7.2	Shakhashrita kama'a (Obstructive jaundice)	
8	Pandu (Anaemia)	
9	Hridaya roga (Cardiac disorder)	
10.1	Uchharaktachap (Hypertension)	
10.2	Nyunaraktachap (Hypotension)	
11	Shotha (Oedema)	
12	Krimi (Worm infestation)	
13.1	Ekkustha'Kitibha (Psoriasis)	
13.2	Pama	
13.3	Vyanga/Nyachha (Blemishes)	
14	Varna (Wound/ulcer)	
15	Abhighataj vikar (Traumatic disorder)	
16.1	Manyastambha (Torticollis)	
16.2	Avabahuka (Frozen shoulder)	
16.3	Vishwachi (Cervical spodylosis)	
16.4	Katishuia (Lumbago)	
16.5	Gridhasi (Sciatica)	
16.6	Sandhivata (Osteoarthritis)	
16.7	Angamarda (Bodyache)	
16.8	Pakshaghat (Paralysis)	
16.9	Kampavata (Parkinsons diases)	
16.1	Mamsagata vata (Muscular dystrophy)	
18	Vatrakta (Gout)	
19	Raktavikar (Blood disorder)	

20.1	Mutrasmari (Renal calculi)	
20.2	Mutrakrichhra (Dysuria)	
20.3	Mutraghat (Retention/suppression of urine)	
21.1	Stanya vikar (Breast milk disorder)	
21.2	Garbhashayachhyuta (Uterine prolapse)	
22.1	Raktapradar (Menstrual problem)	
22.2	Swetapradar (Leucorrhoea)	
22.3	Kashtarrawa (Dysmenorrhoea)	
22.4	Ananavva (Amenorrhoea)	
22.5	Yoniroga	
23.1	Arsha (Haemorrhoids)	
23.2	Bhagandar (Fistula in ano)	
23.3	Pilonidal sinus	
23.4	Perianal wan	
23.5	Parikartika (Fissure)	
24.1	Abhisyandi (Conjunctivitis)	
24.2	Athimantha (Glaucoma)	
24.3	Timira (Cataract)	
25.1	Kama roga (Disease related to ear)	
25.2	Nasa roga (Disease related to nose)	
25.3	Mukha roga (Oral disease)	
25.4	Danta roga (Dental disease)	
25.5	Kantha roga (Disease related to throat)	
26	Shiroroga (Disease related to head)	
27.1	Apasmar (Epilepsy)	
27.2	Unmad (Neurosis)	
27.3	Atatwabhinimesh (Psychosis)	
28	Bairoga (Paediatric disorder)	
29	Jarajanya vikar (Geriatric problem)	
30.1	Granthi/Arbuda roga (Tumor/cancer)	
30.2	Antashrabi granthi janya roga (Hormonal disorder)	
Total score		
Total Percentage= Total score/66 x 100		

Each row gets a score of 1 if all the required number is available otherwise 0.

Scoring chart	
Total percentage	Score
0-50	0
50-70	1
70-85	2
85-100	3
Score for Standard 2.1.8.2	

Annex 2.1d List of Common Emergency Conditions

S.No.	List of the common emergency conditions identified, stabilized and referred	Score
1.	Shock	
2.	Acute pain	
3.	Bleeding	
4.	Fracture, joint subluxation, dislocation	

5.	Uncomplicated first-degree burn	
6.	Foreign body (removal)	
7.	Epistaxis	
Total score		
Total Percentage= Total score/7 x 100		

Each row gets a score of **1** if all the required number is available otherwise **0**.

Scoring chart	
Total percentage	Score
0-50	0
50-70	1
70-85	2
85-100	3
Score for Standard 2.1.9.2	

Area	Code	Verification	Obtained Score	Maximum Score
Lifestyle modification and counseling services	2.2			
Components		Standards		
2.2.1 Preparation for lifestyle modification and counseling services	2.2.1.1	IEC materials for the common risk factors of communicable and non communicable diseases are available		1
	2.2.1.2	<i>Ayurveda Aushadhalaya</i> is made tobacco (smokeless and smoke) use free		1
	2.2.1.3	Anatomical posters are available as per need		1
2.2.1 Institutional Level Patient counseling	2.2.1.1	Counseling is provided to patients about the type of treatment being given and its consequences		1
	2.2.1.2	Appropriate IEC materials (posters, leaflets etc.) as an IEC corner available in the OPD waiting area.		1
	2.2.1.3	Patient is provided with the lifestyle management and counseling services		1
	2.2.1.4	Patient is taught to practice with general and specific Yoga and meditation as per the requirement		1
2.2.2 Community level	2.2.2	Counseling is provided to community people on lifestyle management		1
2.2.3 Teaching learning material	2.2.3	Teaching learning material like- books, pamphlets, posters, leaflets on lifestyle modification available and used		1
2.2.4 Documentation	2.2.4	Proper records of all procedures are kept and reported.		1
Standard 2.2		Total Obtained Score		10

	Total Percentage (Total Obtained Score/ 10 x100)	
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Area	Code	Verification	Obtained Score	Maximum Score
Abhyanga Service	2.3			
Components		Standards		
2.3.1 Working space	2.3.1	An allocated space for <i>Abhyanga</i> service is available		1
2.3.2 Maintaining patient privacy	2.3.2	Patient privacy maintained with separate rooms/area, curtains hung, maintaining queuing of patients		1
2.3.3 Services available	2.3.3.1	<i>Ekanga abhyang</i> service is available		1
	2.3.3.2	<i>Sarvanga abhyang</i> service is available		3
2.3.4 Furniture & general supplies	2.3.4.1	Adequate furniture and general supplies are available (See Annex 2.3a Furniture and General Supplies for <i>Abhyanga</i> Services)		3
	2.3.4.2	Adequate quantity of supplies required for <i>Abhyang</i> available like medicated oil		1
2.2.5 Availability and use of Standard Treatment Protocol	2.2.5	Standard treatment protocol for <i>Ayurveda Aushadhalaya</i> for <i>Abhyang</i> services is available and used		1
2.2.6 Infection prevention and waste disposal	2.3.6.1	Mask, gloves, plastic apron, cap (head cover), boots and goggles are available and used whenever required.		1
	2.3.6.2	At least three color-coded waste bins- one each red, blue and green- as per HCWM guideline (MoHP) are available and used		1
	2.3.6.3	Hand washing facility with running water and soap		1
	2.3.6.4	Chlorine solution is prepared and utilized for decontamination		1
2.3.7 Documentation	2.3.7	Proper records of all procedures are kept and reported.		1
Standard 2.3		Total Obtained Score		16
		Total Percentage (Total Obtained Score/ 16 x100)		

Annex 2.3a Furniture and General Supplies for *Abhyang* Services

SN	General Items	Required No.	Score
1.	<i>Abhyang Droni</i>	1	
2.	Bedsheet	As per need	
3.	Mackintosh	As per need	
4.	Pillow with cover	As per need	
5.	Foot step	1	
6.	Oil container	1	
7.	Bowl for oil	As per need	
8.	Towel	As per need	
Total Score			
Total Percentage = Total Score/8 X 100			

Each row gets a score of 1 if all the required number is available otherwise 0.

Scoring chart	
Total percentage	Score
0-50	0
50-70	1
70-85	2
85-100	3
Score for Standard 2.3.4.1	

Area	Code	Verification	Obtained Score	Maximum Score
Swedan Service	2.4			
Components		Standards		
2.4.1 Working space	2.4.1	An allocated space for <i>Swedan</i> service is available		1
2.4.2 Maintaining patient privacy	2.4.2	Patient privacy maintained with separate rooms/area, curtains hung, maintaining queuing of patients		1
2.4.3 Services available	2.4.3.1	<i>Ekanga Swedan</i> service is available		1
	2.4.3.2	<i>Sarvanga Swedan</i> service is available		3
	2.4.3.3	<i>Pinda swed</i> service is available		1
2.4.4 Furniture & general supplies	2.4.4.1	Adequate furniture and general supplies are available (See Annex 2.4a Furniture and General Supplies for <i>Swedan</i> Services)		3
	2.4.4.2	Different herbs preparations for <i>Swedan</i> services available as per requirement		1
2.4.5 Availability and use of Standards Treatment Protocol	2.4.5	Standard treatment protocol for <i>Ayurveda Aushadhalaya</i> for <i>Swedan</i> services is available and used		1
2.4.6 Infection prevention and waste	2.4.6.1	Mask, gloves, plastic apron, boots and goggles are available and used whenever		1

disposal		required		
	2.4.6.2	At least three color coded waste bins- one each red, blue and green- as per HCWM guideline (MoHP) are available and used		1
	2.4.6.3	Hand washing facility with running water and soap		1
	2.4.6.4	Chlorine solution is prepared and utilized for decontamination		1
2.4.7 Documentation	2.4.7	Proper records of all procedures are kept and reported.		1
Standard 2.4		Total Obtained Score		17
		Total Percentage (Total Obtained Score/ 17 x100)		

Annex 2.4a Furniture and General Supplies for *Swedan* Services

SN	General Items	Required No.	Score
1.	<i>Nadi swedan yantra</i>	1	
2.	<i>Swedan</i> Table	1	
3.	<i>Sarvanga swedan yantra</i> sitting/lying	1	
4.	General supplies for preparing potali	As per need	
5.	Towel	As per need	
Total Score			
Total Percentage = Total Score/5X 100			

Each row gets a score of 1 if all the required number is available otherwise 0.

Scoring chart	
Total percentage	Score
0-50	0
50-70	1
70-85	2
85-100	3
Score for Standard 2.4.4.1	

Area	Code	Verification	Obtained Score	Maximum Score
Bahiya Basti Service	2.5			
Components		Standards		
2.5.1 Maintaining patient privacy	2.5.1	Patient privacy maintained with separate rooms/area, curtains hung, maintaining queuing of patients		1

2.5.2 Services available	2.5.2	Like- <i>Kati basti</i> /Janu basti/ <i>Griva basti</i> Service is available	1
2.5.3 Furniture and General supplies	2.5.3.1	Adequate furniture and general supplies are available (See Annex 2.5a Furniture and General Supplies for <i>Katibasti</i> /Janubasti / <i>Griva Services</i>)	3
	2.5.3.2	Medicated oil available for <i>Katibasti</i> /Janubasti/ <i>Griva basti</i> Service	1
2.5.4 Availability and use of Standards Treatment Protocol	2.5.4	Standard treatment protocol for Ayurveda Aushadhalaya for <i>Katibasti</i> /Janubasti/ <i>Griva basti</i> Service is available and used	1
2.5.5 Infection prevention and waste disposal	2.5.5.1	Mask, gloves, plastic apron, boots and goggles are available and used whenever required.	1
	2.5.5.2	At least three color coded waste bins- one each red, blue and green- as per HCWM guideline (MoHP) are available and used	1
	2.5.5.4	Hand washing facility with running water and soap	1
	2.5.5.5	Chlorine solution is prepared and utilized for decontamination	1
2.5.6 Documentation	2.5.6	Proper records of all procedures are kept and reported.	1
Standard 2.5		Total Obtained Score	12
		Total Percentage (Total Obtained Score/ 12 x100)	

Annex 2.5a Furniture and General Supplies for *Katibasti* /Janubasti/*Griva basti* Service

SN	General Items	Required No.	Score
1.	Table / Multipurpose table	1	
2.	Pitho- Massko/ Mixed	As per need	
3.	Water	As per need	
4.	<i>Dekchi</i>	1	
5.	<i>Kachaura Small/Big</i>	1 each	
6.	<i>Chamcha</i>	1	
7.	Gauze piece/ sponge	As per need	
8.	Towel	As per need	
Total Score			
Total Percentage = Total Score/ X 100			

Each row gets a score of 1 if all the required number is available otherwise 0.

Scoring chart	
Total percentage	Score
0-50	0
50-70	1
70-85	2
85-100	3

Score for Standard 2.5.3.1	
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Area	Code	Verification		
Nasya Service	2.6			
Components		Standards	Obtained Score	Maximum Score
2.6.1 Maintaining patient privacy	2.6.1	Patient privacy maintained with separate rooms/area, curtains hung, maintaining queuing of patients		1
2.6.2 Services available	2.6.2	Nasya Service is available		1
2.6.3 General supplies	2.6.3.1	General supplies for Nasya service like dropper/Nasya utensil, towel available		1
	2.6.3.2	Medicated oil/ herbal extract/ powder available for Nasya Service		1
2.6.4 Availability and use of Standards Treatment Protocol	2.6.4	Standard treatment protocol for Ayurveda Aushadhalaya for Nasya Service is available and used		1
2.6.5 Infection prevention and waste disposal	2.6.5.1	Mask, gloves, plastic apron, boots and goggles are available and used whenever required.		1
	2.6.5.2	At least three color coded waste bins- one each red, blue and green- as per HCWM guideline (MoHP) are available and used		1
	2.6.5.3	Hand washing facility with running water and soap		1
	2.6.5.4	Chlorine solution is prepared and utilized for decontamination		1
2.6.6 Documentation	2.6.6	Proper records of all procedures are kept and reported.		1
Standard 2.6		Total Obtained Score		10
		Total Percentage (Total Obtained Score/ 10 x100)		

Area	Code	Verification		
Shirodhara and other dhara karma Service	2.7			
Components		Standards	Obtained Score	Maximum Score

2.7.1 Maintaining patient privacy	2.7.1	Patient privacy maintained with separate rooms/area, curtains hung, maintaining queuing of patients	1
2.7.2 Services available	2.7.2	<i>Shirodhara/Sarvanga/ Ekanga dhara</i> service is available	1
2.7.3 Furniture and General supplies	2.7.3.1	Adequate furniture and general supplies are available (See Annex 2.7a Furniture and General Supplies for <i>Shirodhara</i> Service)	3
	2.7.3.2	Medicated oil/dugdha/ available for <i>Shirodhara</i> Service	1
	2.7.3.3	Drainage of the used oil/dugdha is proper and secure	1
2.7.4 Availability and use of Standards Treatment Protocol	2.7.4	Standard treatment protocol for Ayurveda Aushadhalaya for <i>Shirodhara</i> Service is available and used	1
2.7.5 Infection prevention and waste disposal	2.7.5.1	Mask, gloves, plastic apron, boots and goggles are available and used whenever required.	1
	2.7.5.2	At least three color coded waste bins- one each red, blue and green- as per HCWM guideline (MoHP) are available and used	1
	2.7.5.3	Hand washing facility with running water and soap	1
	2.7.5.4	Chlorine solution is prepared and utilized for decontamination	1
2.7.6 Documentation	2.7.6	Proper records of all procedures are kept and reported.	1
Standard 2.7		Total Obtained Score	13
		Total Percentage (Total Obtained Score/ 13 x100)	

Annex 2.7a Furniture and General Supplies for *Shirodhara* Service

SN	General Items	Required No.	Score
1.	Shirodhara Table	1	
2.	<i>Shirodhara Paatra</i> (securely hung)	1	
3.	<i>Shirodhara</i> Stand	1	
4.	Stopper in <i>Paatra</i> or Cotton Plug	As per need	
5.	<i>Dekchi</i>	1	
6.	<i>Kachaura</i>	1	
7.	Gauze piece/ sponge/ Cloth/ <i>Barti</i>	As per need	
8.	Pillow with resin cover	As per need	
9.	Towel	As per need	
Total Score			
Total Percentage = Total Score/5 X 100			

Each row gets a score of 1 if all the required number is available otherwise 0.

Scoring chart	
Total percentage	Score

0-50	0
50-70	1
70-85	2
85-100	3
Score for Standard 2.7.3.1	

Area	Code	Verification		
Yoga and meditation Service	2.8			
Components		Standards	Obtained Score	Maximum Score
2.8.1 Working space	2.8.1	A separate space for Yoga and meditation service is available		1
2.8.2 General supplies	2.8.2	General supplies for Yoga and meditation are available (See Annex 2.8a General supplies for Yoga and meditation service)		3
2.8.3 Services available	2.8.3.1	Yoga and meditation is taught as required		1
	2.8.3.2	Yoga and meditation days of national and international recognition celebrated with Yoga and meditation awareness program, therapeutic Yoga and meditation program or as per the guideline provided by MoHP/DoAA/ Provincial Government/ Local Government		1
2.8.4 Availability and use of Standard protocol	2.8.4	Standard protocol for Ayurveda Aushadhalaya for Yoga and meditation services is available and used		1
2.8.5 Documentation	2.8.5	Proper records of all procedures are kept and reported		1
Standard 2.8		Total Obtained Score		8
		Total Percentage (Total Obtained Score/ 8 x100)		

Annex 2.8a Furniture and General Supplies for Yoga and meditation Services

SN	General Items	Required No.	Score
1.	Mats	As per need	
2.	IEC materials for Yoga and meditation	As per need	
3.	Sound system	As per need	
Total Score			
Total Percentage = Total Score/ 3X 100			

Each row gets a score of 1 if all the required number is available otherwise 0.

Scoring chart	
Total percentage	Score
0-50	0
50-70	1
70-85	2
85-100	3
Score for Standard 2.8.2	

Area	Code	Verification		
Dispensing services	2.9			
Components		Standards	Obtained Score	Maximum Score
2.9.1 Dispensing service available	2.9.1	Ayurveda Aushadhalaya has designated dispensary area		1
2.9.2 Dispensary service hours	2.9.2	Dispensary is open throughout the OPD hours		1
2.9.3 Furniture and General supplies	2.9.3	Adequate furniture and general supplies are available (See Annex 2.9a Furniture and General Supplies for Dispensing Services)		3
2.9.4 Staffing	2.9.4	Trained health worker available for dispensing medicines		1
2.9.5 Essential free medicines available	2.9.5.1	The list of essential free medicines is displayed in a clearly visible place.		1
	2.9.5.2	All essential free Ayurveda medicines approved for Ayurveda Aushadhalaya are available round the year and no stock out		1
2.9.6 Prescription and dispensing of medicines	2.9.6.1	Information regarding the medicines is provided to the patients during dispensing		1
	2.9.6.2	Each Ayurveda medicine is given with written instructions on how to take		1
	2.9.6.3	Clear labels for the Ayurveda medicine is used for prescription		1
2.9.7 First Expiry First Out (FEFO)	2.9.7	First Expiry First Out system is maintained using standard stock book/cards.		1
2.9.8 Dispensary Inventory	2.9.8	Every quarter, all medicines and supplies are counted, out- of-date discarded, and tallied with the medical store.		1
Standard 2.9		Total Obtained Score		13
		Total Percentage (Total Obtained Score/13) x100		

SN	General Items	Required No.	Score
1.	Dispensing table	1	
2.	Dispensing plastic packs and boxes	As per need	
3.	Table spoon	As per need	
4.	Tea spoon	As per need	
5.	Mortar and piston (Khalwa yantra) Ceramic	2 pieces	
6.	Mortar and piston (Khalwa yantra) Stainless steel small sized	1	
7.	Mortar and piston (Khalwa yantra) Stainless steel large sized	1	
8.	Chemical or digital balance	2	
9.	Steel rack (for storage/display)	1	
10.	Gloves, masks, apron, head caps	As per need	
Total Score			
Total Percentage = Total Score/ 10X 100			

Each row gets a score of 1 if all the required number is available otherwise 0.

Scoring chart	
Total percentage	Score
0-50	0
50-70	1
70-85	2
85-100	3
Score for Standard 2.9.3	

Area	Code	Verification		
Jestha Nagarik Swastha Prabardhan Service	2.10			
Components		Standards	Obtained Score	Maximum Score
2.10.1 Ayurveda Aushadhalaya conducts/coordinates the <i>Jestha Nagarik Swastha Prabardhan Service</i>	2.10.1.1	All the staffs of the Ayurveda Aushadhalaya are oriented about the <i>Jestha Nagarik Swastha Prabardhan Service</i>		1
	2.10.1.2	List of the <i>Jestha Nagarik</i> in the catchment area is available (see for last fiscal year)		1
	2.10.1.3	Ayurveda Aushadhalaya coordinates to orient/ mobilize social workers/activists for the program		1
2.10.2 Services available	2.10.2	The following services are provided as part of the <i>Jestha Nagarik Swastha Prabardhan services</i> (see the record/report of last quarter)		
	2.10.2.1	<i>Jestha Nagarik</i> are provided with the Ayurveda and ayurvedic lifestyle counseling at institution, family and community level		1

	2.10.2.2	<i>Jestha Nagarik</i> are provided Yoga and meditation sessions at institution, family and community level		1
	2.10.2.3	<i>Jestha Nagarik</i> is provided with required ayurvedic therapeutic support identified during the program		1
2.10.3 General supplies available	2.10.3.1	General supplies for the program are available through coordination with the local/provincial level like mats and sound system for Yoga and meditation, information education materials for awareness raising		1
2.10.4 Availability and use of Program Manual/Guideline	2.10.4	Program Manual/Guideline for Ayurveda Aushadhalaya for <i>Jestha Nagarik Swastha Prabardhan</i> Service is available and used		1
2.10.5 Documentation	2.10.5.1	Proper records of program are kept and reported		1
	2.10.5.2	List of common problems identified among elderly population is identified and updated quarterly		1
Standard 2.10		Total Obtained Score		10
		Total Percentage (Total Obtained Score/ 10 x100)		

Area	Code	Verification		
<i>Stanpayi Aamalai Dugdhavardhak Aushadhi Vitaran Service</i>	2.11			
Components		Standards	Obtained Score	Maximum Score
2.11.1 Ayurveda Aushadhalaya conducts/coordinates the <i>Stanpayi Aamalai Dugdhavardhak Aushadhi Vitaran Service</i>	2.11.1.1	All the staffs of the Ayurveda Aushadhalaya are oriented about the <i>Stanpayi Aamalai Dugdhavardhak Aushadhi Vitaran Service</i>		1
	2.11.1.2	List of the expecting mothers and postnatal/lactating mothers in the catchment area is available (see for last fiscal year)		1
	2.11.1.3	Ayurveda Aushadhalaya coordinates to orient/ mobilize social workers/activists for the program		1
2.11.2 Services available	2.11.2.1	Lactating mothers are provided with the <i>Dugdhavardhak Aushadhi</i> for six months		1
	2.11.2.2	Postnatal mothers are counseled on – breastfeeding-practices &importance, nutrition, Kegel's exercise and Yoga and meditation		1
	2.11.2.3	Every year during breastfeeding week awareness program on breastfeeding is conducted (see report/minute/gallery of last		1

		year)		
2.11.3 General supplies available	2.11.3.1	<i>Dugdhavardhak Aushadhi</i> available round the year without stock out		1
	2.11.3.2	<i>Dugdhavardhak Aushadhi</i> and breastfeeding related information education and communication materials are available and used		1
2.11.4 Availability and use of Standard protocol	2.11.4	Standard protocol for Ayurveda Aushadhalaya for <i>Stanpayi Aamalai Dugdhavardhak Aushadhi Vitaran</i> services is available and used		1
2.11.5 Documentation	2.11.5	Proper records of services are kept and reported		1
Standard 2.12		Total Obtained Score		10
		Total Percentage (Total Obtained Score/ 10 x100)		

Area	Code	Verification		
Vidhyala Ayurveda Tatha YogSikhsa Karyakram	2.12			
Components		Standards	Obtained Score	Maximum Score
2.12.1 Ayurveda Aushadhalaya conducts/coordinates the <i>Vidhyala Ayurveda Tatha Yog Sikhsa Karyakram</i>	2.12.1.1	All the staffs of the Ayurveda Aushadhalaya are aware about the <i>Vidhyala Ayurveda Tatha Yog Sikhsa Karyakram</i>		1
	2.12.1.2	All the technical staffs of the Ayurveda Aushadhalaya are oriented about the <i>Vidhyala Ayurveda Tatha Yog Sikhsa Karyakram</i>		1
	2.12.1.3	List of the schools in the catchment area with number of the students eligible for the program is available		1
	2.12.1.4	List of the focal persons for the schools (health and physical education subject teacher and school health nurse) in the catchment area is available		1
	2.12.1.5	Ayurveda Aushadhalaya conducts/coordinates the program every year in its catchment area with coordination of local levels (see the meeting minute/report of last year)		1
2.12.2 Areas covered during program	2.12.2	The following areas are covered during <i>Vidhyala Ayurveda Tatha Yog Sikhsa Karyakram</i> conducted/facilitated by the Ayurveda Aushadhalaya(see the report/minute of the last school program)		

	2.12.2.1	Healthy lifestyles		1
	2.12.2.2	Yoga and meditation		1
	2.12.2.3	Information on spices and herbs (<i>jadibuti</i>) of medicinal importance that are easily available in the kitchen / surrounding		1
2.12.3 General supplies for school program	2.12.3	General supplies for the school program are available through coordination with the school/ local/provincial level (See Annex 2.12a General Supplies for Yoga and meditation Services)		3
2.12.4 Availability and use of Program Manual/Guideline	2.12.4	Program Manual/Guideline for Ayurveda Aushadhalaya for <i>Vidhyala Ayurveda Tatha Yog Sikhsa Karyakram</i> is available and used		1
2.12.5 Documentation	2.12.5	Ayurveda Aushadhalaya coordinates with the focal person in each school for the records of the progress and facilitates in reporting to the local/provincial/federal levels, DoAA		1
Standard 2.12		Total Obtained Score		13
		Total Percentage (Total Obtained Score/ 13 x100)		

Annex 2.12a General Supplies for Yoga and meditation Services

SN	General Items	Required No.	Score
1.	Teaching learning materials (pen, board markers, board, visuals)	As per school facilities	
2.	Mats for Yoga and meditation	As per need	
3.	IEC materials for <i>Vidhyala Ayurveda Tatha Yoga and meditation Sikhsa Program</i>	As per need	
4.	Sound system	As per need	
Total Score			
Total Percentage = Total Score/ 4X 100			

Each row gets a score of 1 if all the required number is available otherwise 0.

Scoring chart	
Total percentage	Score
0-50	0
50-70	1
70-85	2
85-100	3
Score for Standard 2.12.3	

Area	Code	Verification		
Naagarik Aarogya Karyakram	2.13			
Components		Standards	Obtained Score	Maximum Score
2.13.1 <i>Nagarik aarogya</i> committee at local level	2.13.1.1	<i>Ayurveda Aushadhalaya</i> Incharge is member secretary of the <i>Nagarik aarogya committee</i> at local level		1
	2.13.1.2	<i>Ayurveda Aushadhalaya</i> coordinates with <i>Nagarik aarogya</i> committee at local level and supports in plan development and implementation of the <i>Nagarik aarogya karyakram</i>		1
	2.13.1.3	<i>Ayurveda Aushadhalaya</i> coordinates with <i>Nagarik aarogya</i> committee at local level to facilitate ward level orientation/refresher of program		1
	2.13.1.4	<i>Ayurveda Aushadhalaya</i> coordinates with <i>Nagarik aarogya</i> committee at local level to facilitate resource mobilization		1
2.13.2 <i>Nagarik aarogya samuha</i>	2.13.2.1	<i>Ayurveda Aushadhalaya</i> facilitates in the formation of <i>Nagarik aarogya samuha</i> in its catchment area		1
	2.13.2.1	<i>Ayurveda Aushadhalaya</i> has the list of the <i>Nagarik aarogya samuha</i> in its catchment area		1
	2.13.2.3	<i>Ayurveda Aushadhalaya</i> coordinates with <i>Nagarik aarogya</i> committee at local level to facilitate <i>nagarik aarogya samuha</i> mobilization		1
2.13.3 Facilitate in activities of <i>nagarik aarogya samuha</i>	2.13.3	<i>Ayurveda Aushadhalaya</i> facilitates in activities of <i>nagarik aarogya samuha</i> like awareness programs, local <i>jadibuti</i> protection, use and cultivation, group/community Yoga and meditation, healthy life style assessment, community cleanliness programs based on the guideline		1
2.13.4 Availability and use of Program Manual/Guideline	2.13.4	Program Manual/Guideline of <i>Nagarik Aarogya Karyakram</i> is available and used		1
2.13.5 Documentation	2.13.5	Proper records of coordination and facilitation are kept and reported		1
Standard 2.13		Total Obtained Score		10
		Total Percentage (Total Obtained Score/ 10 x100)		

Section III Ayurveda Aushadhalaya Support Services Management

Summary Sheet of Standards and Scores of Section III

Area	Total Number of Standards	Total Score	Total Obtained Score (Percentage)
Instrument Sterilization	14	16	
Laundry and Housekeeping	25	29	
Power System	3	3	
Water Supply	4	4	
Healthcare Waste Management	12	12	
Safety and Security	8	10	
Transportation and Communication	5	5	
Logistics Store	6	6	
Ayurveda Medicine Store	21	23	
Total	98	108	

Area	Code			
Instrument Sterilization	3.1	Verification		
Components		Standards	Obtained Score	Maximum Score
3.1.1 Staffing	3.1.1	Assigned staffs oriented on instrument sterilization is assigned for the work		1
3.1.2 Equipment and supplies	3.1.2	Equipment and supplies for sterilization available and functional round the clock (See Annex 3.1a Equipment and Supplies for Instrument Processing and Sterilization at the end of this standard)		3
3.1.3 Preparing consumables	3.1.3	Wrapper, gauze, cotton balls, bandages are prepared.		1
3.1.4 Preparing for sterilization	3.1.4.1	All used instruments are cleaned using brush chemical/detergents in a separate room.		1
	3.1.4.2	All instruments and equipment are dried in a separate place		1
	3.1.4.3	All instruments are packed in double wrappers		1
3.1.5 Sterilization	3.1.5	All wrapped instruments are indicated with thermal indicator and steamed		1
3.1.6 Storage	3.1.6	All sterile packs with sticker of sterilization date are stored in cupboards		1
3.1.7 Inventory and log book	3.1.7.1	All instruments and wrappers are recorded and inventory maintained		1
	3.1.7.2	The log book of instrument processing and autoclave is maintained with clear information on type of the instrument, duration and date of sterilization		1
3.1.8 Infection prevention	3.1.8.1	Staffs use personal protective equipment at work		1
	3.1.8.2	There are well labeled colored bins for waste segregation and disposal based on HCWM guideline (MoHP)		1
	3.1.8.3	Hand washing facility with running water and soap is available and being practiced.		1
	3.1.8.4	Chlorine solution is prepared and utilized for decontamination		1
Standard 3.1		Total Obtained Score		16
		Percentage = Total Obtained Score / 16 x 100		

Annex 3.1a Equipment and Supplies for Instrument Sterilization

SN	Items	Required No.	Score
1.	Working Table	1	
2.	Basket for Transportation	2	
3.	Surgical Drums	2	
4.	Storage Shelves	1	

5.	Boiler or Momo pot	1	
6.	Gas stove set (including cylinder)	1 set	
7.	Double Wrappers	As per need	
8.	Timer	1	
9.	Cap, Mask, Gown, Apron, Indicator tape	As per need	
10.	Gloves	1 box	
11.	Cotton Rolls	As per need	
12.	Cotton Gauze	As per need	
13.	Scissors	2	
14.	Buckets	3	
15.	Scrub Brush	As per need	
Total Score			
Total Percentage = Total Score/16 X 100			
Each row gets a score of 1 if all the required number is available otherwise 0.			

Scoring Chart	
Total Percentage	Score
0-50	0
50-70	1
70-90	2
90-100	3
Score for Standard 3.1.2	

Area	Code	Verification		
Laundry and Housekeeping	3.2	Standards	Obtained Score	Maximum Score
Components				
3.2.1 Space	3.2.1.1	Separate space designated for laundry		1
	3.2.1.2	Separate shelves allocated for clean linens		1
	3.2.1.3	Space for storage of the housekeeping basic supplies available		1
3.2.2 Staffing	3.2.2	Staff assigned for laundry/housekeeping is trained in infection prevention		1
3.2.3 Equipment and Supplies	3.2.3.1	Adequate equipment and supplies are available for laundry (See Annex 3.2a Equipment and Supplies for Laundry)		3
	3.2.3.2	Basic supplies are available (See Annex 3.2b Housekeeping Basic Supplies at the end of this standard)		3
3.2.4 Segregation and decontamination	3.2.4.1	Linens are segregated (soiled, unsoiled, colorful, white, blood stained) before wash		1

of linens	3.2.4.2	Separated linens are decontaminated before wash		1
3.2.5 Cleaning, drying and storage of linens	3.2.5.1	All linens are washed, rinsed and dried appropriately		1
	3.2.5.2	Space available for drying linens like blankets in direct sunlight.		1
	3.2.5.3	Linens are properly stored in allocated shelves		1
3.2.6 Inventory	3.2.6	All linens are recorded and inventory maintained.		1
3.2.7 Cleanliness of facility	3.2.7.1	Health facility premises are visibly clean and dust free		1
	3.2.7.2	All toilets are clean with no offensive smell		1
	3.2.7.3	All toilets are cleaned at least three times a day		1
	3.2.7.4	All doors and windows of the health facility are dust-free and cleaned once a day.		1
	3.2.7.5	All floors of the health facility are cleaned at least twice a day		1
	3.2.7.6	All walls of the health facility are clean and are tiled or painted with enamel up to 4 feet		1
3.2.8 Infection prevention	3.2.8.1	Staffs wear mask and gloves at work.		1
	3.2.8.2	There are well labeled colored bins for waste segregation and disposal based on HCWM guideline (MoHP)		1
	3.2.8.3	Hand washing facility with running water and soap is available and being practiced.		1
	3.2.8.4	Chlorine solution is prepared and utilized for decontamination		1
3.2.6 Green and open space	3.2.9.1	Open space available for herbal garden for the health facility		1
	3.2.9.2	Herbs from the herbal garden are utilized for the local medicine production in the health facility		1
	3.2.9.3	Herbal garden of health facility is routinely weeded and watered		1
Standard 3.2		Total Obtained Score		29
		Percentage = Total Obtained Score/ 29 x 100		

Annex 3.2a Equipment and Supplies for Laundry

SN	List of equipment and supplies	Required No.	Score
1.	Storage Shelves	1	
2.	Buckets/ Basins	3	

3.	Stirrer (wooden)	2	
4.	Boots	2 pairs	
5.	Cap, Mask, Gowns	As per need	
6.	Ropes (for drying)	As per need	
7.	Scrub Brush	As per need	
8.	House/ Utility Gloves	As per need	
9.	Washing Powder	As per need	
10.	Chlorine Liquid/ Powder	As per need	
Total Obtained Score			
Total Percentage = Total Obtained Score/10 X 100			
Each row gets a score of 1 if all the required number is available otherwise 0.			

Scoring Chart	
Total Percentage	Score
0-50	0
50-70	1
70-90	2
90-100	3
Score for Standard 3.2.3.1	

Annex 3.2b Housekeeping Basic Supplies

SN	General Items	Required No.	Score
1.	Shelves	1	
2.	Log Book for Records	1	
3.	Sickle	As per need	
4.	Spade	As per need	
5.	Shovel	As per need	
6.	Ropes	As per need	
7.	Scrub Brush	As per need	
8.	Broom	As per need	
9.	Buckets	As per need	
10.	Jars	As per need	
11.	Sprinkle Pipe	As per need	
12.	Soaps	As per need	
13.	Washing Powder	As per need	
14.	Additional Bed Covers for Replacement	As per need	
15.	Additional Pillow	As per need	
16.	Pillow cover	As per need	
17.	Blankets	As per need	

18.	Personal Protective Items	As per need	
19.	Window screens (jaali)	In all windows	
20.	Mosquito nets	As per need	
21.	Flower Pots	As per need	
Total Score			
Total Percentage = Total Score/21 X 100			

Each row gets a score of 1 if all the required number is available otherwise 0.

Scoring Chart	
Total Percentage	Score
0-50	0
50-70	1
70-90	2
90-100	3
Score 3.2.3.2	

Area	Code	Verification		
Power System	3.3			
Components		Standards	Obtained Score	Maximum Score
3.3.3 Availability of power sources	3.3.1	Ayurveda Aushadhalaya has main-grid power supply with three-phase line		1
	3.3.2	Ayurveda Aushadhalayahas alternate power (generator, or solar, or inverter) capable of running its equipment		1
	3.3.3	Proper inventory of fuel is maintained.		1
		Total Obtained Score		3
Standard 3.3		Percentage = Total Obtained Score / 3 x 100		

Area	Code	Verification		
Water Supply	3.4			
Component		Standards	Obtained Score	Maximum Score
3.4.1 Water supply	3.4.1	There is regular water supply system – boring or well or from drinking water supply dedicated for Ayurveda Aushadhalaya		1
3.4.2 Water Storage	3.4.2.1	Water storage tank is covered to prevent contamination and cleaned on a regular basis		1
	3.4.2.2	Water storage tank has the reserve		1

		capacity to supply water for two full days in case of interruptions in main water supply		
3.4.3 Water quality	3.4.3	Water quality test is done every year and report is available as per Nepal Drinking Water Quality Standards, 2005		1
Standard 3.4		Total Obtained Score		4
		Percentage = Total Obtained Score / 4 x 100		

Area	Code	Verification		
Healthcare Waste Management	3.5			
Components		Standards	Obtained Score	Maximum Score
3.5.1 Staffing	3.5.1.1	Staff assigned for health care waste management from segregation to final disposal		1
	3.5.1.2	Whole site coaching/ orientation on health care waste management is done		1
3.5.2 Segregation of waste from source to final disposal	3.5.2	At least three different colored bins- red, blue and green are used for waste segregation		1
3.5.3 Personal protection	3.5.3	Staff use cap, mask, gloves, boot, and gown while collecting waste.		1
3.5.4 Public information	3.5.4	Information regarding proper use of waste bins is displayed publicly and basic information of HCWM is displayed in Ayurveda Aushadhalaya		1
3.5.5 Disposal and recycle/reuse of waste	3.5.5.1	Infectious waste is sterilized before disposal		1
	3.5.5.2	Collection of recyclable/reusable items such as plastic bottles, paper, decontaminated sharps is practiced		1
	3.5.5.3	Composting of bio-degradable waste is practiced		1
	3.5.5.4	Collection of non-risk waste and sterilized risk waste by the local municipality/ rural municipality		1
3.5.6 Medicinal waste management	3.5.6	Medicinal waste is disposed based on the guideline developed by DoAA		1
3.6.7 Liquid waste management	3.5.7.1	Liquid waste management is done		1
	3.5.7.2	Rain water and surface run-off is safely disposed of and does not carry contamination from the health-care setting to the surrounding environment.		1
Standard 3.5		Total Obtained Score		12
		Percentage = Total Obtained Score / 12 x 100		

Area	Code	Verification		
Safety and Security	3.6			
Component		Standards	Obtained Score	Maximum Score
3.6.1 Coordination for security personnel	3.6.1	Ayurveda Aushadhalaya coordinates with nearest police personnel for security		1
3.6.2 Amenities	3.6.2	Basic amenities for safety and security are available (See Annex 3.6a Safety and Security Basic Amenities at the end of this standard)		3
3.6.3 District Ayurveda Health Center/ Anchal Ayurveda Aushadhalaya has disaster mitigation system	3.6.3.1	Ayurveda Aushadhalaya has fire extinguisher and sand bag in accessible area		1
	3.6.3.2	Ayurveda Aushadhalaya has prevented lightening by ensuring earthing system in electrification.		1
	3.6.3.3	Disaster preparedness orientation has been given to all staff at least every six months.		1
	3.6.3.4	Exit signs are displayed to escape during disaster		1
	3.6.3.5	An assembly zone has been specified for disaster		1
	3.6.3.6	Medicine stock for post disaster response is available		1
		Total Obtained Score		10
Standard 3.6		Percentage = (Total Obtained Score /10) x 100		

Annex 3.6a Safety and Security Basic Amenities

SN	General Items	Required number	Score
1	Flash light	1	
2	Whistle	1	
3	List of Important Phone Numbers	1	
4	Sand box	1	
5	Fire extinguisher at least one	1	
Obtained Score			
Total Percentage = Total Score/5 X 100			

Each row gets a score of 1 if all the mentioned items are available otherwise 0.

Scoring Chart	
Total Percentage	Score
0-50	0
50-70	1
70-90	2

90-100	3
Score for Standard 3.6.2	

Area	Code	Verification		
Transportation and Communication	3.7			
Components		Standards	Obtained Score	Maximum Score
3.7.1 Transportation	3.7.1.1	At least one stretcher to transfer the patient to and from Ayurveda Aushadhalaya		1
	3.7.1.2	At least one wheel chair for mobility within Ayurveda Aushadhalaya premises is available		1
3.7.2 Communication	3.7.2.1	Ayurveda Aushadhalaya has functional telephone/ mobile		1
	3.7.2.3	A notice board is available and being utilized.		1
	3.7.2.4	List of important phone numbers including emergency contacts like ambulance, fire brigade, blood banks, administration, Ayurveda Aushadhalaya staffs, committee members, administration office, nearest referral health facilities		1
Standard 3.7		Total Obtained Score		5
		Percentage = Total Obtained Score / 5 x 100		

Area	Code	Verification		
Logistics Store	3.8			
Components		Standards	Obtained Score	Maximum Score
3.8.1 Space	3.8.1	Space allocated for store for logistics storage		1
3.8.2	3.8.2	Annual estimation of the OPD supplies is done and stock kept in the store		1
3.8.3 Inventory and stock registers	3.8.3.1	Income and expenditure details of commodities recorded in stock book		1
	3.8.3.2	Ayurveda Aushadhalaya submits quarterly reports to Ayurveda reporting system utilizing either paper report or web-based system via local government		1

	3.8.3.3	Storage space is well ventilated		1
3.8.4 Auction of logistics	3.8.4	Auction of identified old logistics is done annually		1
Standard 3.8	Total Obtained Score			6
	Percentage = (Total Obtained Score / 6) x 100			

Area	Code	Verification		
Ayurveda Medicine Store	3.9			
Components		Standards	Obtained Score	Maximum Score
3.9.1 Space	3.9.1.1	Separate space allocated for store for Ayurveda medicine (so that there is easy access of health worker, packaging, labeling and easy storage)		1
	3.9.1.2	Store is of concrete building with even floor		1
	3.9.1.3	Separate space designated for weighing, sampling, packaging and storage of medicines		1
3.9.2 Designated staff	3.9.2.1	Staffs assigned for Ayurveda medicine store		1
	3.9.2.2	Only designated person can access the store		1
3.9.3 Availability of essential drugs	3.9.3	Availability of free essential drugs Ayurveda drugs in the store round the year		1
3.9.4 First Expiry First Out (FEFO)	3.9.4	FEFO system is maintained using standard stock book/cards.		1
3.9.5 Storage of drugs and supplies	3.9.5.1	Stores drugs and supplies in racks/ cupboard away from direct sunlight and moisture		1
	3.9.5.2	Storage space is well ventilated		1
	3.9.5.3	Separate storage based on types and subtypes including the state of the drugs-fresh, dried, extract		1
	3.9.5.4	Separate storage of Vish and Upvish		1
	3.9.5.5	High flammable materials like gum, resign, oil should be stored in air tight container		1
	3.9.5.6	Packaging materials stored separate and easily accessible		1
3.9.6 Availability of packing material	3.9.6	Packaging material available (See Annex 3.9a Basic Supplies Required for Store)		3

3.9.7 Housekeeping of store	3.9.7.1	There are no packages in direct contact with the floor surface in the store room		1
	3.9.7.2	The store room is dust-free and regularly cleaned		1
	3.9.7.3	Store room is free from rodents and arthropods		1
3.9.8 Inventory and stock registers	3.9.8.1	Income and expenditure details of drugs recorded in stock book		1
	3.9.8.2	Ayurveda Aushadhalaya submits quarterly reports to Ayurveda reporting system utilizing either paper report or web-based system via local government		1
3.9.9 Disposal of expired medicine	3.9.9	Disposal of expired medicine as per HCWM guideline (MoHP) practiced		1
3.9.10 Residue and heavy metal limits	3.9.10	Toxicological pesticides residues, heavy metals/microbiological limit followed as per WHO guideline		1
Standard 3.9	Total Obtained Score			23
	Percentage = (Total Obtained Score / 23) x 100			

Annex 3.9a Basic supplies required for store

SN	General Items	Required number	Score
1	Gunny bags / Woven Sacks	As per need	
2	High molecular weight high density polyethylene bags	As per need	
3	Woven sacks with low density liner	As per need	
4	High gauge polyethylene bags	As per need	
5	Corrugated box with propylene woven sacks	As per need	
6	High density polyethylene containers	As per need	
7	Steel racks	As per need	
Obtained Score			
Total Percentage = Total Score/7 X 100			

Each row gets a score of 1 if all the mentioned items are available otherwise 0.

Scoring Chart	
Total Percentage	Score
0-50	0
50-70	1
70-90	2
90-100	3
Score for Standard 3.10.6	

Annex I: List of reviewers and consultants

Planning and Consultative Meeting - I

S. N	Name	Organization
1.	Dr. Vasudev Upadhyay	Department of Ayurveda and Alternative Medicine
2.	Dr. Shyam Babu Yadav	Department of Ayurveda and Alternative Medicine
3.	Dr. Munkarna Thapa	Department of Ayurveda and Alternative Medicine
4.	Dr. Santosh Thakur	Department of Ayurveda and Alternative Medicine
5.	Dr. Puneshwar Keshari	Department of Ayurveda and Alternative Medicine
6.	Dr. Prakash Gyawali	Department of Ayurveda and Alternative Medicine
7.	Santosh Shrestha	Ayurveda Aushadhalaya, Changunarayan, Lalitpur
8.	Narayan Acharya	Ayurveda Aushadhalaya, Matatirtha, Kathmandu
9.	Ambika Thapa Pachya	Health Aid Nepal
10.	Binod Kumar Aryal	Health Aid Nepal
11.	Suman Sapkota	Health Aid Nepal

Reviewers of First Draft during Consultative workshop

S. N.	Name	Organization
1.	Dr. Vasudev Upadhyay	Department of Ayurveda and Alternative Medicine
2.	Dr. Shyam Babu Yadav	Department of Ayurveda and Alternative Medicine
3.	Dr. Munkarna Thapa	Department of Ayurveda and Alternative Medicine
4.	Dr. Santosh Thakur	Department of Ayurveda and Alternative Medicine
5.	Dr. Puneshwar Keshari	Department of Ayurveda and Alternative Medicine
6.	Dr. Prakash Gyawali	Department of Ayurveda and Alternative Medicine